



**ALAMEDA COUNTY BAR ASSOCIATION
LAWYER REFERRAL SERVICE
LRS Panel Membership Application - 2025**

Please attach your resume and current malpractice insurance declaration

Name: _____

Name of Firm: _____

Address: _____

Telephone Number: _____

Fax: _____

Office Hours: _____

Email: _____

Wheelchair access to your office? _____ Yes _____ No

Year admitted to practice in California: _____; State Bar # _____

Other states/year admitted in which you are licensed to practice: _____

Other languages Spoken: (sufficient fluency to consult and represent): _____

For Hearing-Impaired: _____ American Sign Language; _____ TDD telephone equipment

ERRORS AND OMISSIONS INSURANCE

Errors and omissions insurance, in the amount of not less than \$100,000 for each occurrence and \$300,000 aggregate per year, is a requirement of membership. A copy of the declaration page of your insurance policy is needed before referrals can be made. A policy covering referrals from the ACBA is available. Please see our website www.acbanet.org for an application.

LRS REFERRAL LOCATIONS

Please indicate the locations for which you will accept LRS Referrals:

_____ Alameda

_____ Fremont

_____ Berkeley

_____ Hayward, San Leandro

_____ Castro Valley

_____ Newark

_____ Downtown Oakland

_____ Union City

_____ East: Dublin, Pleasanton, Livermore

Regular Fee General Panels

(A separate application is not required to qualify for these panels. You may choose up to three (3) general panels.)

I request membership in the following:

- ☐ Simple Contracts
- ☐ Consumer Issues
- ☐ Collection / Collection Defense
- ☐ Education Law
- ☐ Insurance Law (General)
- ☐ Personal Property Rights
- ☐ Power of Attorney
- ☐ Restraining Orders (non-domestic)
- ☐ Small Claims Court Appeals

Modest Means Panels

(A separate application is not required to qualify for these panels. You may choose up to three (3) Modest Means panels. If you select both the Modest Means and General or Experience panel for the same area of law, it will count as only one panel selection.)

Panel applicants agree to charge Modest Means clients a reduced hourly rate as outlined in the “Rules Governing the LRS of the Alameda County Bar Association.”

I request membership in the following:

- ☐ Simple Contracts
- ☐ Consumer Issues
- ☐ Collection / Collection Defense
- ☐ Education Law
- ☐ Insurance Law (General)
- ☐ Personal Property Rights
- ☐ Power of Attorney
- ☐ Restraining Orders (non-domestic)
- ☐ Small Claims Court Appeals

Subject Matter Panels

You must submit a separate subject matter panel application for each of the panels listed below. To obtain the application forms, please call (510) 302-2210 or email rachel@acbanet.org and indicate which panel application(s) you would like to receive. You can join a maximum of three (3) subject matter panels.

Administrative Law

Social Security Retirement and Disability

- Social Security Retirement
- Social Security Disability
- Social Security Supplemental Income

All other Administrative Proceedings

Bankruptcy and Insolvency

Consumer Bankruptcy

Commercial Bankruptcy

Corporations and Business

Transactions

Formation of a Business Entity (other than Limited Partnerships)

Formation of Limited Partnerships

Business Organization Matters

- Securities Issuance
- Sale of Corporation
- All other Business Organization Matters

Business Disputes and Litigation

- Securities Litigation
- Construction Law
- All other Business Disputes

Criminal Law

Class II Felonies

Class III Felonies

- Criminal Child Abuse
- Representation of Juvenile
- All other Class III Felonies (regular fee)
- All other Class III Felonies (Modest Means)

Class IV

- Regular Fee
- Modest Means

Criminal Law (cont.) Misdemeanors

- Traffic Violations (Regular Fee)
- Traffic Violations (Modest Means)
- All other Misdemeanors (Regular Fee)
- All other Misdemeanors (Modest Means)

Employment / Labor Relations

Pensions / ERISA Rights

General Employment Litigation

- Wrongful Termination
- Sexual Harassment
- Disability Rights
- All other Employment Litigation

Estate Planning, Probate, Guardianship, and Conservatorship

Wills and Trusts

Estate Planning

Probate

Guardianship

Conservatorship

Family Law

General

- Pre-Marital Agreements
- Dissolution
- Child Custody, Visitation, Support

Modest Means Family Law

Termination of Parental Rights (Representation of Parents)

Termination of Parental Rights (Representation of Children)

Paternity Actions (Representation of petitioners & respondents)

Immigration and Naturalization

_____ *Landlord / Tenant & Real Estate*

General Real Estate Advice

Real Estate Litigation

- Construction Law
- Environmental Law Problems
- Commercial Leases
- Zoning Matters
- All other Real Estate Disputes

Representation of Landlords

Representation of Tenant

_____ *Personal Injury*

*Plaintiff*_____ *or Defense*_____

Assault and Battery (including police brutality)

Defamation / Slander

Hate Crimes

Intentional Torts

Invasion of Privacy

Legal Malpractice

Medical Malpractice

Negligence

Nursing Home Malpractice

Personal Property Rights

Products Liability

Slip and Fall

Toxic Exposure

Vehicle Accidents

_____ *Tax Law*

General Tax Advice

Tax Litigation

_____ *Worker's Compensation*

ACBA Lawyer Referral Service Membership Agreement

I declare that:

1. I am an active member of the State Bar of California, and I maintain an office for the practice of law in Alameda County.
2. I have read and understand the rules governing LRS and will abide by them and such other and future rules as may be adopted by the Board of Directors of the Alameda County Bar Association.
3. I am presently covered by the Errors and Omissions Insurance in an amount not less than \$100,000 for each occurrence and \$300,000 in aggregate per year and shall maintain said policy or renewal policy throughout the dues period. A copy of the Declarations page of such policy is enclosed. Should the policy expire or be canceled for any reason, I agree to notify the lawyer referral service of the ACBA prior to the expiration or the cancellation date and shall refuse any further referrals from LRS after the expiration or cancellation date until the policy has been reinstated.
4. I agree that fees charged to the clients referred by LRS shall be no more than those charged to clients not referred by LRS for similar service and agree to submit to binding arbitration any fee dispute initiated by any client referred to me by LRS.
5. I agree to promptly return confirmation reports and referral progress and remittal reports and forward to LRS any and all consultation fees received from referred clients and to promptly respond to case disposition slips and forward to LRS 15% of any attorney fees earned from referred clients above \$100 on regular panels and 5% of any attorney fees earned from referred clients above \$100 on Modest Means panels.
6. I hereby declare that I either have sufficient experience and skill necessary to undertake representation of clients referred by LRS, or that I will perform the duties necessary to competently represent clients in those areas by associating, or where appropriate, professionally consulting with another member of the Bar who is competent in such fields, or by acquiring sufficient learning and skill before actual performance in such areas is required. I further declare that I have sufficient time, resources, and abilities to perform such duties, and that in such areas where I lack sufficient expertise to undertake such representation competently.
7. I am competent to render legal services or have a qualified interpreter readily available in the following foreign language(s): _____.
8. Declaration pursuant to Civil Code Section 43.95:
_____ I have never been disciplined by the State Bar of California.
_____ I have been disciplined by the State Bar of California at the following times and for the following reasons: _____

_____ I am not currently under discipline

I understand that any disciplinary action ever taken against me by the State Bar of California shall be disclosed to every client referred to me by LRS, and that this will be done pursuant to Civil Code Section 43.95.

I declare the foregoing application and Declaration per Civil Code Section 43.95 to be true and correct under the penalty of perjury, executed this _____ day of _____, 20__ at, _____, California.

I agree to cooperate with the service in adhering to all established guidelines stipulated above.

Signature

Membership Fee Information—Make check payable to the Alameda County Bar Association

ACBA MEMBERS--\$280.00, which includes two (2) experience panels and up to a maximum of three (3) general panels. PLUS \$50.00 for one additional experience panel up to a maximum of three (3) experience panels.

NON ACBA MEMBERS--\$445.00, which includes a maximum of three (3) general panels and one experience panel. PLUS \$50.00 for each additional experience panel.

Have you included the following in your application:

- _____ Signed Application Form
- _____ Signed Membership Agreement
- _____ Panel Selections and Qualification Statement
- _____ Membership Fee Check made out to ACBA
- _____ Copy of your E & O Insurance Declaration Page
- _____ Resume

Please send application packet to:

Rachel Shigekane
LRS Program Director
548 Market Street, PMB 22692
San Francisco, CA 94104-5401
rachel@acbanet.org